

## **Memorandum**

To:

Linda Bettencourt, Town Clerk

From:

Faith M. Jackson, Director

Human Relations Department

Date:

January 13, 2014

Re:

Affirmative Action Monitoring Committee Meeting Notice

The Affirmative Action Monitoring Committee will be having its regularly scheduled meeting on Thursday, January 23<sup>rd</sup> at 6:00 p.m. in Room 208.

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910 at least ten (10) days prior to the scheduled meeting.

Thank you.

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